



**Academic Services Professional – Mid
Human Terrain Analysis Subject Matter Expert**

Location	Ft Belvoir, VA		
Clearance Level	TS/SCI (Current)		
Education	BA (Geography, Sociology, or other relevant field)	Division	Intelligence Support
Experience	8 Years	Position Type	Full-time
Misc Requirements	REF: NH228	Work Shift	Monday-Friday
		Travel Required	<20%

GENERAL JOB DESCRIPTION

The Human Terrain Analysis Subject Matter Expert (SME) in the National Geospatial Intelligence College (NGC) is a team member with specialized skills and in-depth knowledge in the HTA discipline. The SME supports design, development, implementation, and evaluation of training and education using specialized expertise; contributes to the execution of project task plans; and assesses the implications of trends, policies, and methodologies on future HTA training. Activities are conducted in support of the NGC and project team’s objectives. The SME works closely with managers, senior specialists, and Task Leads. Specific duties include:

- Establish effective relationships with customers and stakeholders.
- Conduct training task analyses, HTA training course design and development, course implementation, and course evaluations.
- Work with the training development team to determine the best approach for specific requirements.
- Collect and analyze information using appropriate qualitative and quantitative techniques.
- Interpret and report results and conclusions in both graphical and/or narrative form; brief and make recommendations as to optimal solutions to meet the identified need(s)
- Perform occasional supervisory responsibilities.



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CANDIDATE REQUIREMENTS

Minimum Skills and Qualifications:

- Bachelors degree in geography/sociology or field relatable to Human Terrain
- 8 years professional experience, including Human Terrain application experience in military operations and the work environment
- Experience working with NGA or other intelligence organizations
- Experience as an educator/trainer/instructor
- Experience as a technical staff member who works well with people
- Maintains professional currency (through work experience, conferences, and journals).
- Able to initiate, develop, and sustain productive working relationships with NGA and NSG customers, training coordinators, and requirements managers.
- Working knowledge of HTA data and software systems (e.g., ArcGIS).
- Effective in interpersonal relations; excellent written / oral communications skills.
- Able to organize and brief results, and provide recommendations to program leadership.
- Able to use common business software, including MS Office (PowerPoint, Excel, Word).
- Able to work independently, be a proactive problem solver, establish priorities, and meet deadlines.

Desired Skills and Qualifications:

- Knowledge of the Instructional Systems Design (ISD) methodology
- Good analytical skills (both quantitative and qualitative)